



# Almost, Maine

Director: Bill Christie

Stage Manager: Alisha Morris

## PRODUCTION STAFF NOTES #1

DATE: 5/6/11

START TIME: 3:34pm

END TIME: 3:50pm

**SCENIC:** Michael met with Bill in an effort to finalize conceptual elements. We are looking into using a cheap material, acrylic rod, for trees and a possible sculptural version of the northern lights. We will be meeting with Bill next week to further finalize scenic elements.

**COSTUMES:** Continuing with the concept of character costumes reflecting elements/color scheme of northern lights. Kayla will be pulling and shopping on Friday. Tyler, the assistant costume designer, will be designing the waitress shirt for "Sad and Glad."

**HAIR/MAKEUP:** Adam and Lauren will be looking at wigs next week. Lauren will also be assigned a few designs

**PROPERTIES:** Some props were added on to the list at the last meeting with Bill. We will be pulling soon for rehearsal props.

**LIGHTING:** Also playing with the idea of acrylic rod for lighting purposes. The glass CMR blocks were brought up, but there was debate about how they would fit conceptually.

**SOUND:** Alex Ragan was absent from this meeting. He needs to be in touch with Trent, Kyle, Bill or Alisha ASAP.

**FRONT OF HOUSE/PUBLICITY/BOX OFFICE:** The program goes to print on October 21<sup>st</sup>. Our House Manager is John Markley, our box office manager is Joe Reece, assistant box office manager is Sharee Rose, and public relations is Jarrod Best. On opening night, November 15<sup>th</sup>, from 6:00pm-7:00pm, season ticket holders will have the opportunity to meet Bill. November 17<sup>th</sup> at noon, 2 person scenes will be performed at the faculty emeriti. We will aim for Tuesday, November 8<sup>th</sup> for the Radio Interview.

**MISCELLANEOUS:** Actors will be able to come in 2 weeks after rehearsal start date to do their required 4 shop hours. Reminder: Design Presentations will take place at 6:30pm on October 17<sup>th</sup>. Designers, please notify Trent of your availability to meet with Bill on October 12<sup>th</sup> after 1:00pm.

NEXT MEETING: October 13<sup>th</sup> at 3:30pm in Martin 110