



Almost, Maine

Director: Bill Christie

Stage Manager: Alisha Morris

Assistant Stage Manager: Bobby Covington

PRODUCTION STAFF NOTES # 4

DATE: 10-27-2011	START TIME: 3:00	END TIME: 3:31
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SCENIC: All ground plans are finished and most of the markings are done as well. Lumber came in today and cutting has begun. Mr. Benson is working a time to go to Dr. Herman's house to look for tree stump. We discussed building a back plate for the moose head as well as the possible use of the large stuffed bear that is downstairs. LeVance Rucker is interested in working fly crew and will be in discussion with Mr. Benson and Alisha. Need to discuss the truck with Bill.

COSTUMES: Shopping is scheduled to take place on Friday. There is still about \$600 left in the budget which is right where Kayla wanted to be. Geoff's ice skates don't fit, so will be looking for a different pair. The issue with the skate blades was also discussed and the idea of using clear marley tape will be looked into if guards for the skates can't be found. Actors please come into the costume shop to help whenever possible because there are a lot of things that need work. No matter your experience, any help would be appreciated.

HAIR/MAKEUP: Adam will be going shopping on Tuesday and cutting/dying is scheduled for next week.

PROPERTIES: Emporia University said they are willing to help out with whatever they can and will be in contact. Still looking for a rug for "Getting it back", will possible look into a rope or bear rug. We are getting the snow machine for free and will have it on Saturday November 5th. The only thing that will need to be purchased is the liquid. The table pulled for the bar scene is too heavy and so we will be looking into something different. Also, need to discuss the end table in "Getting it Back" to finalize.

LIGHTING: Still looking for a sound board operator, however Jeff said we will not need any follow spot operators for this show. We were able to get a free Star-drop from Ottawa University, so they will need a thank you put into the program.

SOUND: Alex met with Bill and had a few samples for him to listen to, more to come soon.

FRONT OF HOUSE/PUBLICITY/BOX OFFICE: Sign-up sheet to work the box office will be going up on Tuesday November 1st as well as posters going up the same day. The Box office will be opening Monday November 7th to the public. Sign-up sheets for the Discovering Theatre "Talk-backs" will be posted soon, so actors and technicians please sign up.

MISCELLANEOUS: Important information about strike: Need to finalize the list of all those participating in the show that live in the dorms, see Alisha ASAP. After the show, we will do a preliminary strike but most everything is going to wait until after Thanksgiving break. This includes costumes as well. Information will be posted on the wiki and on the call board with more details.

NEXT MEETING: Thursday November 3 rd . 3:00pm in Martin 110
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