



Almost, Maine

Director: Bill Christie
Stage Manager: Alisha Morris

PRODUCTION STAFF NOTES

DATE: 10/13/11

START TIME: 3:36pm

END TIME: 3:47pm

SCENIC: Possibility of looking into borrowing the truck from Johnson County Community College's production of *Godspell*. Kayla will be giving Michael a list of costumes that need to live on the set.

COSTUMES: In the process of pulling costumes. Bill offered to loan any costumes from AHT. Dr. Herman has skates for "Where it Went." Since Bill will be unavailable to come on Monday, the fittings will be pushed back later into the week. If fittings need to happen without Bill there, we will take photos and e-mail them.

HAIR/MAKEUP: Jamie will be the only actor with a wig. Basic beauty, actors will mainly be able to do their own makeup. Adam will be in Ribbit rehearsals during Monday night's design presentations, so the Assistant Hair/Makeup designer, Lauren Miller, will be presenting

PROPERTIES: Most props are pulled already that will be labeled and placed in props cabinet after Oklahoma! Strike. Still need to go to costume shop to get clothing for folding scenes next week, Pancha can meet Kayla at 1:00 on Monday, Oct. 17th. We will be using different sized trash bags in rehearsal to represent the red bags of love.

LIGHTING: Jeff has a lead to get LED light fixtures at no expense. Jeff would like to meet with Bill on the 19th before rehearsal starts for 20 minutes. Master Electrician is now JLarge.

SOUND: Alex Ragan was absent

FRONT OF HOUSE/PUBLICITY/BOX OFFICE: Assistant Box Office Manager is now Sayali Indulkar. Joe Drobezko will be doing FOH photos. The 1st draft of the program needs to go to the printer a week from this Friday. Kayla will e-mail Jan a list of wardrobe crew and stitchers. Jarrod will be setting up the Union display case soon. Outdoor signs are reserved. Press Release is under way.

MISCELLANEOUS:

- We are still looking for fly rail operators (Taylan Wilcoxson has expressed interest in fly rail chief), running crew and deck chief.
- At the next meeting, we will need to discuss budget
- Design presentations on Monday, October 17th at 6:30pm in Martin 110. Please remember to keep your presentations concise as we only have 30 minutes.
- Please make sure you add yourself to the wikispace. If you did not receive an e-mail inviting you to the wikispace, please let me know ASAP.

NEXT MEETING: October 20th, 2011 at 3:30pm – Martin 110